

HEBRON LIBRARY TURSTEES MEETING MINUTES – March 9, 2020

Hebron Library - 3:30PM

Present: Luti, Powers, Luti, Gaffe, Abbene, Wisniewski

Called to Order: 3:30PM

Minutes: Approved as presented. Powers/Luti Unanimous

Treasurers Report: Total assets of \$31,153 as of 2/29/20. Income from Jan/Feb is 3% of budget and expenditures at 61% o budget. Net revenue was \$1022. over budget.

Powers reported on two largest trust funds and their usages. Accumulated income from the trusts as of 1/31/20 was \$1,526.96. Motion to approve pending Audit. Luti/York Unanimous.

Manifest: Luti and Gaffe presented receipts for reimbursement totaling \$189.73

B&T Statement for \$236.32 for February purchases approved. A total of not more than \$426.05 was approved for payment. Some question as to what/may had been paid previously. Powers will investigate. Motion to approve: Luti/York Unanimous

State of the Library: Thanks to Ruth Gaffe for preparing monthly statistics. Numbers remain normal for the winter thus far.

Old Buiness: Powers has gathered all pertinent financial information and will submit when a new Librarian and adequate staffing are in place.

Luti asked for any new ideas to aid in finding a new Librarian. Requested everyone to reach out. Job still posted on NH blog and at PSU.

New Business: Powers to research cost of new printer. Will check on Epson Eco Tank refillable models. Discussion of Library Card policy and Summer Reading Program.

Motion to drop Monday hours until we have new Librarian. York/Powers Unanimous.

Motion to increase cost of copies to .20 and .60 each for B&W and color respectively. Luti/Powers Unanimous.

Other Business: Library will reimburse “Friends” for security clearance checks. Agreed that Clearances will be required for Trustees and any volunteers interacting with underage children. Thanks to Tracey Steenbergen for her work on the Library web site. Note of appreciation to Issac Bernard for donations.

Motion to Adjourn: 4:35PM Luti/York Unanimous.

Respectfully Submitted:

Bill York, Secretary