

HEBRON LIBRARY TRUSTEES MEETING MINUTES

June 8, 2020

3:30PM

Hebron Library

Present: York, Luti, Powers, Abbene, Wisniewski, Gaffey, Librarian Karen

Call to Order: 3:33PM

Minutes from May meeting: One change – Manifest amount for Atrium is to \$1190. from \$1090;
Luti/Powers Unanimous

Librarians Report: Reviewed stats from May. Karen interested in doing a complete inventory of the collection. Discussed possible new location for the computer stations. Karen suggests a focus on the web page to communicate Library activities. Will work with Tracey.

Treasurer's Report: Question on requesting the balance of the town funds, which would be \$4,000. We are at 90% of budgeted revenue and 23% of budgeted expenditures. York/Luti Unanimous

Manifest: Voted to Pay the Baker & Taylor bill in full when it arrives. Powers/Luti Unanimous

Old Business: Change in purchase of new printer, Old selection did not have requirements we need. Decided to purchase a HP-651 at \$449.99 plus \$78.00 Replacement Contract. This purchase would not be covered by the Town contract.

Monday hours: will be 4-7PM. Suggested perhaps a town survey to find out what patrons prefer.

Porch Side pick-up program will be extended to Monday and Saturday hours as well. Good feedback to date.

New Business: Librarians hours extended to 20 hours per week for the month of June. Extra time for training and extended porch-pick-up program.

Petty Cash: Attention needs to be paid here so figures are accurate. Extra funds will be marked as donations

Adjourn: 5:00PM York/Luti Unanimous.

Respectfully Submitted;

Bill York
Secretary