

## DECEMBER LIBRARY TRUSTEE MINUTES

December 6, 2021  
Hebron Town Library

PRESENT: Trustees: Larochelle, Flynn, York. Alternates: James. Librarian: J. Fitzgerald.  
ABSENT: Alternates- Mason and Bolln

Call to Order: 3:27PM

Approval of November Minutes: Larochelle/Flynn Discussion of new Router added to  
November  
minutes. Unanimous.

Treasurers Report: October and November checking/savings balances remain strong.  
November we remain at 47.48% of budget, YTD.  
We have \$4,379.16 remaining of the \$6,700. town appropriation.  
York/Flynn Unanimous

Librarians Report: We had a very strong November. Our print circulation was up nearly 2X  
over 11/2020. Ebooks, Audiobooks and magazines circ. was up 2X vs. 2020  
Patron attendance went from 45 to 64 October to November.  
November programs were well attended and productive.  
Trustee/Alternate tour of the new shelving in Children's section.

Manifest: Three payments – two reimbursements and one Baker & Taylor totaling \$275.34  
Approved. Larochelle/York Unanimous.

### Old Business:

Communicable Disease Policy: G. Flynn checking with the CDC and other Libraries  
regarding their policies. Will use 60% alcohol hand sanitizer, over the  
recommendation of  
use of 90% in some policies.

Discussion of the proper wearing of a face mask, making sure the nose is covered.

A photo will be posted for all to see.

Policy signed by trustees.

Circulation Policy change: Non-resident fee will go away. All resident/non-residents  
pay  
the same fee.

### New Business:

The Library will be closed on Christmas and New Years Day, and be open on  
Presidents Day.

Adjourn: 4:15PM Larochelle/York Unanimous

Bill York, Secretary.