

Town of Hebron Library Trustees Meeting

July 9, 2018

Present: Bill York, Donna Luti, Bill Powers, Robin Orr (Librarian), Ruth Gaffey (Groton Representative)

The meeting was called to order at 3:30 by Bill York.

Minutes from June 11, 2018

-A motion to accept the minutes was made by Bill Powers, seconded by Bill York and approved unanimously.

Treasurer's Report

-Bill Powers' report showed that we are on budget and have a total of \$12,868.79 in liabilities and equity. He also stated that we have received our allotment of \$10,750 from the town.

-A motion to accept the report was made by Donna Luti, seconded by Bill York, and approved unanimously.

Librarian's Report

-Robin's financial report shows \$109.85 on hand to make change for patron purchases and \$56.23 in petty cash for expenses. Income was \$108.60.

-Robin reported that library usage is up in all categories from 2017 numbers.

-Manifests

Baker and Taylor	\$24.88
------------------	---------

-A motion to pay Baker and Taylor was made by Bill York, seconded by Bill Powers and approved unanimously.

Old Business

-A motion to accept the By Laws as presented was made by Bill York, seconded by Bill Powers and approved unanimously.

-Conference Reports

-Ruth attended workshops about Intro to Being a Trustee and about Marketing (branding and recognition gifts for donors were discussed) She also discussed the Right to Know policy.

-Donna reported about her workshops on Grants as well as Understanding Library Friends and Foundations.

New Business

-A discussion about replacing Jocelyn Kaye as an alternate Trustee. Each of us will make suggestions at the next meeting.

-Ruth Gaffey suggested that efforts be made to record attendance numbers at our Programs, Outreach Activities i.e the elementary school after school read aloud, as well as Friends of the Library Programs. These statistics will help show the importance of the library in the community.

-Robin reported that she had been asked by a Pampered Chef salesperson if the Library was interested in having a fundraiser selling Usborne Greeting cards at the Hebron Fair or on Family Fun Day. The Trustees felt that it would not work at this time.

The next Trustees Meeting will be August 13th at 3:30 pm.

Adjourn at 4:30.